

BRINDLE PARISH COUNCIL

Minutes of the Annual General Meeting held on Monday 12 May 2025, at 7pm, at Brindle Community Hall, Water Street, Brindle, PR6 8NH

Present: Councillor Darren Cranshaw (Chair)
Councillor Louise Croasdale (Vice Chair)
Councillor John Baldwin
Councillor Jane Greenway
Councillor Pauline McGovern
Councillor Cath Singleton
Councillor John Swann

In attendance: Dianne Scambler (Locum Clerk)
23 Members of the public

1. Welcome and general update

Councillor Cranshaw opened the meeting with a warm welcome, introducing himself to attendees. The other Council members also introduced themselves and extended a welcome to Dianne Scambler, Locum Clerk, who was present to record the minutes. It was noted that the Parish Clerk had formally submitted her resignation.

Councillor Cranshaw also expressed his gratitude to Councillor Croasdale for representing the Parish Council at a recent commemorative service at Blackburn Cathedral, held in honour of the VE Day celebrations.

2. Apologies and announcements

Apologies for absence were received from Councillors Bill Nelson, and Barbara Robinson.

3. Report of Election

Councillor Cranshaw informed the Council that County Councillor John Clemson had succeeded County Councillor Alan Cullens following the County Council elections on 1 May 2025. He had already engaged with the newly elected County Councillor to advance discussions on the ongoing highways issues affecting the Parish.

4. Appointment of Chair

The Locum Clerk invited nominations for the position of Chair of Brindle Parish Council for the 2025/26 municipal year. Councillor Swann proposed, and Councillor Croasdale seconded, the nomination of Councillor Cranshaw. It was subsequently **RESOLVED** that Councillor Cranshaw be appointed, and he accepted the term of office.

5. Appointment of Vice Chair

The Chair invited nominations for the position of Vice Chair of Brindle Parish Council for the 2025/26 municipal year. The Chair proposed, and Councillor McGovern seconded, the nomination of Councillor Croasdale. It was subsequently **RESOLVED** that Councillor Croasdale be appointed, and she accepted the term of office.

6. Minutes of the Annual General Meeting

The minutes of the Annual General Meeting held on 13 May 2024, were agreed as a true and correct record for signing by the Chair.

7. Appointment of representatives:

- a) Lancashire Association of Local Councils
Councillor Cranshaw
- b) Roads, footpaths and bridleways
Councillor Baldwin
- c) Brindle Community Hall Trustee's
Councillor Cranshaw
- d) Chorley Liaison
Councillor Cranshaw
- e) Website management
Parish Clerk

8. Appointment of Responsible Financial Officer

The Council acknowledged the formal resignation of Katherine Milnes from her role as Parish Clerk and Responsible Financial Officer for Brindle Parish Council. They expressed deep appreciation for her exemplary service over the past two years and wished to extend their gratitude in a more formal manner with a fitting farewell gesture.

Arrangements would be made to appoint a suitable successor, ensuring continuity in the role. In the interim, the Locum Clerk agreed to continue supporting the Council while the recruitment process was undertaken.

9. Financial Statement

	Book	Parish Element	CIL Element	Grant
Brought forward	£9,007.38	£1520.79	£6686.59	£800.00
Income	£18,655.33	£15,329.00	£2286.33	£1040.00
Expenditure	£19,162.87	£12,883.28	£5589.59	£690.00
Year End	£8,499.84	£3,966.51	£3383.33	£1150.00

The Council noted the figures above as of 31 March 2025.

10. Appointment of Internal Auditor

The Councillor approved the appointment of Trevor Greenwood as the Internal Auditor for 2024/25, at an agreed fee of £50.00.